



Southern Lehigh School District

Board of School Directors Meeting

August 11, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:44 p.m. on the above date (August 11, 2008) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Miracle, Quigley, Rennie, Schubert
ABSENT: Gunkle
OTHERS: Liberati, Snell, Guerriere, Kennedy, Engler, Christman, Takacs, Keister, Bergey, Knoll, Covelle, Donahue, Farris, Scherzberg, Harakal, Organski, Martin (Morning Call), and approximately 1 other member of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Quigley to approve the minutes of the July 14, 2008 meeting as copied and distributed to all Board members.

Minutes of
7/14/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

VISITORS

CONSENT AGENDA

MOVED BY Rennie and **2ND BY** Quigley to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated August 11, 2008 showing paid bills in the amount of \$593,783.95 and bills to be paid in the amount of \$878,686.88 for a total amount of \$1,472,470.83 for the General Fund, and paid bills in the amount of \$36,259.26 and bills to be paid in the amount of \$88,652.55 for a total amount of \$124,911.81 for the Construction Fund, and bills to be paid in the amount of \$6,343.58 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approved the addendum to the bills list dated August 11, 2008 showing bills to be paid in the amount of \$223,917.97 for the General Fund, and bills to be paid in the amount of \$732.28 for the Construction Fund, and bills to be paid in the amount of \$23,670.00 for the Capital Reserve Sinking Fund;

Accept the resignation of the following staff -

Kenneth Jordan, 5th Grade Teacher, Hopewell Elementary School, effective August 18, 2008.

Megan Tucker, Music Teacher, Lower Milford Elementary School, effective July 21, 2008;

Accept
resignation-
Jordan,
Tucker

Accept the retirement of the following staff –

Brian Neefe, Driver Education Teacher, High School, effective June 27, 2008;

Accept
retirement-
Neefe

Accept the resignation of the following staff -

Michael Borowski, Summer Computer Technician, effective August 15, 2008.

Brian Hines, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, effective August 19, 2008.

Accept
resignation-
Borowski,
Hines, Roba

Beth Roba, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, effective end of the 2007-2008 school year;

Approve staff-
C. Burke, K.
Burke, Jann,
Tittensor,
Mayer

Approve the appointment of the following staff -

Christa Burke, Instructional Assistant (7-hour), Southern Lehigh Middle School, at an hourly rate of \$14.74, effective August 26, 2008. Ms. Burke will fill the position created by the retirement of *Felicia Tabor*.

Katherine Burke, Instructional Assistant (6-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Burke will fill the position created with the resignation of *Ella Dusome*.

Christina Jann, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Jann will fill the position created with the resignation of *Beth Roba*.

Oksana Tittensor, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Ms. Tittensor will fill the position created with the resignation of *Brian Hines*.

George Mayer, Full-time Custodian, at an hourly rate of \$16.33, effective August 12, 2008. Mr. Mayer will fill the position created with the promotion of *Jeremy Stoneback*;

Approve
Substitute
Instructional
Assistants for
the 2008-2009
school year-
Bankos, Burke,
Rabenold

Approve the appointment of the following Substitute Instructional Assistants for the 2008-2009 school year at an hourly rate of \$14.74 -

Beth Bankos
Elizabeth Burke
Karen Rabenold:

Approve
returning
coaches for
the 2008-2009
school year-
Arnold, Blount,
Bonsall,
Browne,
Crouse,
Drabenstott,
Fairclough,
Garcia,
Goldsmith,
Greenawald,
Grube,
Huebner,
Hunsberger,
Kukitz,
Marchek,
Marquette,
Mihalik, Miller,
Neefe,
Neumann,
Pochek, Jr.,
Reid,
Roncolato,
Shaffer,
Snyder,
Sommons,
Souerwine,
Sparango,
Strong, Swartz,
VanVliet, Yob,
Zeisloft,
Zellner

Approve the following returning coaches for the 2008-2009 school year -

<u>Michael Arnold</u>	Assistant Girls' Basketball	\$4,584
<u>Chris Blount</u>	Head Girls' Basketball	\$7,628
<u>Christopher Bonsall</u>	MS Head Boys' Basketball	\$3,359
<u>David Browne</u>	Head Girls' Lacrosse	\$4,532
<u>Carl Crouse</u>	Assistant Track and Field	\$3,571
<u>Carl Crouse</u>	Head Rifle	\$3,220
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,337
<u>Karen Fairclough</u>	Assistant Girls' Soccer	\$3,497
<u>Juan Garcia</u>	H.S. Head Wrestling	\$7,452
<u>Matthew Goldsmith</u>	Assistant Swimming	\$3,143
<u>Matthew Greenawald</u>	Assistant Baseball	\$3,916
<u>Rosemary Grube</u>	Assistant Softball	\$3,916
<u>Brad Huebner</u>	H.S. Assistant Boys' Basketball	\$4,584
<u>Michael Hunsberger</u>	Assistant Wrestling	\$4,478
<u>John Kukitz</u>	Assistant Girls' Soccer	\$3,497
<u>David Marchek</u>	Assistant Track and Field	\$3,571
<u>Megan Marquette</u>	Assistant Girls' Basketball	\$4,584
<u>Michael Mihalik</u>	Assistant Baseball	\$3,916
<u>Todd Miller</u>	Head Baseball	\$6,508
<u>Brian Neefe</u>	Head Softball	\$6,508
<u>John Neumann</u>	Head Swimming/Diving	\$5,238
<u>Albert Pochek, Jr.</u>	Assistant Football	\$1,818.66**
<u>Jorrelle Reid</u>	M.S. Girls' Head Basketball	\$3,359
<u>Douglas Roncolato</u>	Head Girls' Soccer	\$5,810
<u>Robert Shaffer</u>	Head Boys' Basketball	\$7,628
<u>James Snyder</u>	Assistant Boys' Basketball	\$2,292**
<u>Shawn Sommons</u>	M.S. Assistant Boys' Basketball	\$2,017
<u>Brian Souerwine</u>	Head Track and Field	\$5,948
<u>Ashley Sparango</u>	H.S. Assistant Field Hockey	\$3,497
<u>Ashley Sparango</u>	H.S. Assistant Girls' Lacrosse	\$2,828
<u>Cotie Strong</u>	Assistant Track and Field	\$3,571
<u>Jessica Swartz</u>	Dance Team	\$2,464
<u>Christopher VanVliet</u>	H.S. Assistant Wrestling	\$4,478
<u>David Yob</u>	Assistant Girls' Basketball	\$4,584
<u>Lee Zeisloft</u>	H.S. Assistant Boys' Basketball	\$4,584
<u>Kurt Zellner</u>	Assistant Boys' Basketball	\$2,292;**

** shared position

Approve the following coaches for the 2008-2009 school year -

<u>Donald West, Sr.</u>	Assistant Girls' Volleyball	\$2,349
<u>Kyle Mirth</u>	Assistant Football	\$1,818.66**
<u>Robert Edmond</u>	Assistant Football	\$1,818.66;**

Approve coaches for the 2008-2009 school year- West, Sr., Mirth, Edmond

** shared position

Approve the following volunteer coaches for the 2008-2009 school year -

<u>Patricia Mack</u>	Field Hockey
<u>Stanley Sroka</u>	M.S. Football;

Approve volunteer coaches for the 2008-2009 school year- Mack, Sroka

Approve the following Classrooms for the Future Core Content Facilitator positions at a stipend of \$2,812.23 for each position for the 2008-2009 school year -

<u>Brian Dow,</u>	Social Studies
<u>Richard Dreves,</u>	Science
<u>Ryan Haupt,</u>	Math
<u>Troy Ruch,</u>	English;

Approve Classrooms for the Future Core Content Facilitator positions-Dow, Dreves, Haupt, Ruch

Approve the following employees who are anticipated to earn \$100.00 or more as an Ancillary Employee for the PEAK Program for the 2008-2009 school year -

- Kate Anderson
- Nancy Beitler
- Molly Brundage
- Joseph Deutsch
- David Diaz
- Donna Gaugler
- Laura Gonzalez
- Kristin Grosse
- Cristina Gruver
- Devon Hagy
- Raymond Hanks
- Rebecca Harries
- Patricia Hayes
- Timothy Jansen
- Stephanie Kerrick
- Dana Kleppinger
- Carol Mickley
- Todd Miller
- Corry Robbins
- Francisco Rodriguez
- Virginia Rothenberger
- Anita Sander
- Patricia Schultheis
- Robert Shaffer
- Anne Snell
- Janet Solley
- Krista Sterner
- Christopher Strobl
- Heather Toto
- Donald West
- Lynn Yocum;

Approve employees as an Ancillary Employee for the PEAK Program for the 2008-2009 school year- Anderson, Beitler, Brundage, Deutsch, Diaz, Gaugler, Gonzalez, Grosse, Gruver, Hagy, Hanks, Harries, Hayes, Jansen, Kerrick, Kleppinger, Mickley, Miller, Robbins, Rodriguez, Rothenberger, Sander, Schultheis, Shaffer, Snell, Solley, Sterner, Strobl, Toto, West, Yocum

Approve the following employees who are anticipated to earn \$100.00 or more as an Ancillary Employee as Dance Chaperones for the 2008-2009 school year -

- Kate Anderson
- David Diaz
- Michelle Fraker
- Cristina Gruver
- Patricia Hayes
- Ann Higgins
- Timothy Jansen
- David Marchek
- Shirley Parker
- Francisco Rodriguez
- Donald West
- Colleen West-Slotter;

Approve employees as an Ancillary Employee as Dance Chaperones for the 2008-2009 school year- Anderson, Diaz, Fraker, Gruver, Hayes, Higgins, Jansen, Marchek, Parker, Rodriguez, West, West-Slotter

Approve mentors for the 2008-2009 school year-
Bronfenbrenner,
Fairclough,
Smiley, Brunner,
Gaugler

Approve the appointment of the following mentors at stipend not to exceed \$700.00 for the 2008-2009 school year -

Caryn Bronfenbrenner as mentor for *Aimee Pearce*
Karen Fairclough as mentor for *Dana Cohen*
Patricia Smiley as mentor for *Meredith Dapsis*
Doris Brunner as a mentor for *Margaret Gallagher*
Donna Gaugler as a mentor for *Lorraine Frasch*;

Approve fitness center monitors for the 2008-2009 school year-
Binkley, A.
Harakal, D.
Harakal,
Kovecses,
Souerwine

Approve the following fitness center monitors at an hourly rate of \$13.51 for the 2008-2009 school year -

Keith Binkley
Allison Harakal
Donald Harakal
Lynn Kovecses
Brian Souerwine;

Approve program specialists for the fitness center for the 2008-2009 school year-
Pengh, Martin

Approve the following program specialists for the fitness center at an hourly rate of \$25.98 for the 2008-2009 school year -

Adam Pengh
Stefanie Martin.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Dr. Donahue and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools.

Approve student team travel- SLHS Swim Team, Wilkes-Barre, PA

MOVED BY Rennie and **2ND BY** Miracle to approve the following student team travel request -

The *Southern Lehigh High School Swim Team* to attend the All American Swimming Invitational, Wilkes-Barre YMCA, Wilkes-Barre, PA on Friday, January 16, 2009 and Saturday, January 17, 2009.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

Approve action research proposal -Beitler

MOVED BY Miracle and **2ND BY** Rennie to approve the enclosed action research proposal of Ms. Nancy Beitler, Instrumental Music Teacher, Southern Lehigh Middle School under the auspices of Pennsylvania State University to collect data for graduate course-work.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

BUSINESS AND FINANCE

Approve contracts with Bayada Nurses

MOVED BY Miracle and **2ND BY** Rennie to approve the enclosed contracts with Bayada Nurses to provide nursing services for three special education students with significant health needs.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

Approve the Investment of Funds

MOVED BY Miracle and **2ND BY** Rennie to approve the Investment of Funds as attached.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

Approve refund of \$1055.93 in 2008-2009 school real estate taxes to the Wildlands Conservancy Inc.

MOVED BY Miracle and **2ND BY** Rennie to approve a refund of \$1055.93 in 2008-2009 school real estate taxes to the Wildlands Conservancy Inc. according to a Lehigh County Board of Assessment Appeals decision based upon a recent hearing.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed contract with Carol H. Gilbert Consulting for services in connection with the district's food service program, in accordance with the Board action taken at the July 14, 2008 School Board meeting.

Approve contract with Carol H. Gilbert Consulting in connection with the district's food service program

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

SUPPORT SERVICES

MOVED BY Rennie and **2ND BY** Miracle to approve a change order in the amount of \$24,711.00 to modify the support footers for the building crosswalks at the Intermediate School. Because of the progress of the building exterior structure and finishes, this change order implementation is very time sensitive from a schedule maintenance standpoint; and, has been informally approved by telephone conference with the Building Committee. Change Order documents are in final preparation and will be provided at the Board meeting.

Approve change order to modify the support footers for the building crosswalks at the Intermediate School

VOICE VOTE: "YES" – All but Quigley
"NO" - Quigley – Motion Carried
ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Rennie to approve Patriot Security, 629 Pawnee Street, Unit 1, Bethlehem, PA 18015 as the school security provider for the 2008-2010 school years at an hourly rate of \$19.00 for guards and \$20.00 for a supervisor in the first year with a \$.75 increase to each rate for the second year of the contract.

Approve Patriot Security as the school security provider for the 2008-2010 school years

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Rennie to award the Bread and Rolls bid for the 2008-2009 school year to the lowest bidder, Butter Krust Baking Co., Inc., 249 North Eleventh Street, Sunbury, PA 17801.

Award Bread & Rolls bid for the 2008-2009 school year- Butter Krust Baking Co., Inc.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

Mr. Snell gave a presentation on the current fiscal operation of the Food Services Department. It is estimated that the cafeterias will finish with a loss of \$19,847 for 2007-08, excluding depreciation, and without an increase in lunch prices, the loss may grow to \$62,646 in 2008-09. Other scenarios for 2008-09 showed a loss of \$16,738 with a 5% increase in lunch prices, a profit of \$10,808 with an 8% increase in lunch prices, and a profit of \$29,171 with a 10% increase in lunch prices. There was Board discussion about cafeteria self-sufficiency, District subsidy, how other school districts operate their cafeterias, other districts' lunch prices, the effect of Federal nutrition guidelines on food costs and student participation, etc.

MOVED BY Miracle and **2ND BY** Quigley to approve an 8% increase in cafeteria prices for the 2008-2009 school year.

Approve an 8% increase in cafeteria prices for the 2008-2009 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Rennie to approve the primary student transportation program for the 2008-2009 school year in accordance with 22 PA Code 23.4 et. al. Documentation included the following:

Approve primary student transportation program for the 2008-2009 school year

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for First Student
- First Student driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration is granted the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle

PERSONNEL

MOVED BY Miracle and **2ND BY** Rennie to approve the following transfer -

Rochelle Hufgard, from 3rd Grade Teacher, Hopewell Elementary School to .5 Rtl (Response to Intervention)/.5 Math Teacher (Title I), Hopewell Elementary School, at her current salary, effective August 19, 2008. This is a new position.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Auteri to approve the following staff -

Amy Bausher, English Teacher, Southern Lehigh High School, at Masters, Step 8, an annual salary of \$55,187, effective August 19, 2008 (pending receipt of required documentation). Ms. Bausher will fill the position created with the promotion of *Mark Covelle*.

Danielle DeAngelo, 3rd Grade Teacher, Hopewell Elementary School, at Bachelors, Step 1, an annual salary of \$41,456, effective August 19, 2008. Ms. DeAngelo will fill the position created with the transfer of *Rochelle Hufgard*.

Arthur Feinberg, Long-Term Substitute (Category E) School Psychologist, at Masters, Step 13, at an annual salary of \$66,400, with an anticipated start date of September 8, 2008 (*pending receipt of required documentation*). Mr. Feinberg will fill the position created with the leave of absence of *Michelle Conrad*.

Lorraine Frasch, Long-Term Substitute (Category E) Language Arts/Reading, Middle School, at Masters, Step 2, an annual salary of \$49,594, effective August 19, 2008. Ms. Frasch will fill the position created with the leave of absence of *Molly Brundage*.

Margaret Gallagher, Mathematics Teacher (Title I), Southern Lehigh Middle School, at Masters, Step 5, an annual salary of \$51,831, effective August 19, 2008 (*pending receipt of required documentation*). This is a new position.

Kristin Haupt, 2nd Grade Teacher, Lower Milford Elementary School, at Bachelors +15, Step 6, an annual salary of \$46,562, effective August 19, 2008 (pending receipt of required documentation). Mrs. Haupt will fill the position created with the retirement of *Beth Bankos*.

Cheryl Heurich, .5 Rtl (Response to Intervention)/.5 Math Teacher (Title I), Liberty Bell Elementary School, at Bachelors, Step 10, an annual salary of \$49,111, effective August 19, 2008 (pending receipt of required documentation). This is a new position.

Russell Tucker, 5th Grade Teacher, Hopewell Elementary School, at Masters, Step 5, an annual salary of \$51,831, effective August 19, 2008. Mr. Tucker will fill the position created with the resignation of *Kenneth Jordan*.

Marlo Spritzer, English Teacher, High School, at Bachelor's plus 30 credits, Step 10, an annual salary of \$52,556 per year (pending receipt of required documentation). Ms. Spritzer will fill the position vacated by the resignation of *Sheila Alder-Curtis*.

Brenton Ditchcreek, Health/Physical Education/Driver Training Teacher, High School, at Bachelor's Step 1, a salary of \$41,456 per year. Mr. Ditchcreek will fill the position vacated by the retirement of *Brian Neefe*.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle

MOVED BY Miracle and **2ND BY** Rennie to approve the following coach stipends for the 2008-2009 school year -

Middle School Volleyball Head Coach	\$1,563
Middle School Volleyball Assistant Coach	\$ 977

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle

Approve transfer-Hufgard

Approve staff (pending receipt of documentation for some individuals)- Bausher, DeAngelo, Feinberg, Frasch, Gallagher, Haupt, Heurich, Tucker, Spritzer, Ditchcreek

Approve MS Volleyball Head and Assistant Coach stipends for the 2008-2009 school year

REPORTS

Superintendent's Report

Mr. Liberati asked the Board for recommendations to the new strategic plan that he had distributed to them at the previous Board meeting. The plan will be submitted to the PA Department of Education in September. There was discussion on quantifying the goals in the strategic plan to measure progress.

Mr. Liberati stated that at the last Board meeting he had also distributed results of student assessments. He noted that the greatest effort has been put forth in mathematics, grades 1 through 12. He said that professional development for High School math teachers will take place this year that will help improve student assessment scores.

Mr. Liberati reported that on October 13, 2008, Ray McNulty, Senior Vice President of the International Center of Leadership in Education, will visit Southern Lehigh. Dr. McNulty will address the instructional staff as part of their professional education experience and will address parents and community members in an evening presentation. Dr. McNulty values the creation of a school culture that meets the needs of all learners emphasizing relationships in order to make education rigorous and relevant for all students. Because of the evening presentation, it was decided to move the regularly scheduled School Board meeting on October 13, 2008 to October 14, 2008.

Mr. Liberati also reported that 2 certified driver education teachers will replace Mr. Neefe. Mr. Neefe will be retained, at homebound rate, to finish the driver education course for some of the students that started with him.

OLD BUSINESS

NEW BUSINESS

MOVED BY Rennie and **2ND BY** Miracle to approve the continuation of the practice of waiving the \$75 annual membership fee for community emergency services personnel and employees who wish to use the fitness center.

Approve the continuation of waiving the \$75 annual fitness center membership fee for community emergency services personnel and employees

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Miracle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Gunkle

The meeting was adjourned at 9:43 p.m.

ATTEST: _____ Board Secretary